

SUFFOLK COUNTY DEPARTMENT OF

CIVIL SERVICE



Steven Bellone
Suffolk County Executive

ANNOUNCES:

EXAMINATION ANNOUNCEMENT SUMMARY APRIL 30, 2019

PUBLIC NOTICE

This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details. For the most current examination announcement information, please go to our website at:
<http://www.suffolkcountyny.gov/Departments/Civil-Service> and select "Current List of Exams."

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department's web page.

WANT TO GET ON OUR MAILING LIST?

Anyone interested in receiving this Announcement Summary by email may go to:

<http://eupdates.suffolkcountyny.gov/lists/?p=subscribe&id=1> and subscribe to the e-updates for the civil service examination summary.

When a new summary is released, you will receive an e-mail notification.

DEPARTMENT LOCATION

The Suffolk County Department of Civil Service maintains its principal office at 725 Veterans Memorial Highway, William J. Lindsay Complex, Building #158, Hauppauge, NY.

Mailing Address: P.O. Box 6100, Hauppauge, NY 11788-0099

Telephone: 631-853-5500 Fax: 631-853-6370

INTERNET

Candidates for all examinations may file on the internet. (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can also be obtained. For more information visit our home page at:

<http://www.suffolkcountyny.gov/Departments/Civil-Service>

APPLICATION PROCESSING FEE

A separate application is required for each examination (identified by examination number) for which you are applying. Each application must be accompanied by a **NON-REFUNDABLE NON-TRANSFERABLE** application processing fee. **SEE THE EXAMINATION ANNOUNCEMENT FOR THE FEE AMOUNT (The fee will NOT BE REFUNDED if your application is DISAPPROVED).** Do not send cash. Make your check or money order payable to the Suffolk County Department of Civil Service. Please indicate the examination title and your social security number on the face of your check or money order. Certain applicants may be eligible for a fee waiver. See examination announcement for details. This application is part of your examination. Answer all questions fully and carefully in ink. Attach additional sheets if necessary to give detailed information. You may also apply on our Internet site.

APPLICATION FEE WAIVER

The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, members in good standing of a local fire district or ambulance company, and volunteer CERT members. The fee may also be waived if you are unemployed and primarily responsible for the support of a household and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application. The waiver application is available on request from the Civil Service Department or on our website under "Online Forms."

CANDIDATE SCHEDULING INFORMATION

Candidates can view their room assignment and exam site on our home page at <http://www.suffolkcountyny.gov/Departments/Civil-Service> under "Candidate Exam Room Assignment Search" seven days prior to the examination date.

OPEN FILING SYSTEM

The Suffolk County Department of Civil Service accepts applications for most titles before a test is announced.

APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)

SUBSTITUTE SCHOOL CROSSING GUARDS

The Suffolk County Police Department is seeking candidates for the position of substitute School Crossing Guard. Substitute School Crossing Guards work on an on-call basis. The hourly rate of pay as of 07/01/16 is \$13.27. There is a guarantee of 3.0 hours for every assignment. No other benefits are available. Typical work activities include regulating the directional flow of school children, pedestrian and vehicular traffic at an assigned intersection or school crosswalk; reporting traffic incidents to police authorities for appropriate action ; noting unusual or suspicious occurrences or actions of individuals and alerting police in cases of observed or suspected violations of law and ordinances. Candidates must be able to read and write English. At the time of appointment, and during employment, employees must possess a valid license to operate a motor vehicle in New York State. Prior to appointment, there will be qualifying psychological and medical evaluations as well as an in-depth background investigation. Interested candidates may apply for a position at the police precinct in which they reside.

LAST FILING DATE: APRIL 10, 2019

SPECIFICATION# TITLE

0603	ASSESSMENT ASSISTANT OC
0603	ASSESSMENT ASSISTANT PR
1590	ASSISTANT TOWN PLANNING DIRECTOR OC
1590	ASSISTANT TOWN PLANNING DIRECTOR PR
1640	BUS TRANSPORTATION SPECIALIST OC
1598	CHIEF COMMUNITY DEVELOPMENT AND PLANNING SPECIALIST OC
5731	DETECTIVE INVESTIGATOR PR
1622	DIRECTOR OF TRANSPORTATION OPERATIONS OC
5728	DISTRICT ATTORNEY INVESTIGATOR OC
0699	GENERAL REAL ESTATE APPRAISER PR
0692	LAND MANAGEMENT SPECIALIST II OC
0692	LAND MANAGEMENT SPECIALIST II PR
0693	LAND MANAGEMENT SPECIALIST III OC
0694	LAND MANAGEMENT SPECIALIST IV OC
0694	LAND MANAGEMENT SPECIALIST IV PR
0695	LAND MANAGEMENT SPECIALIST V OC
0695	LAND MANAGEMENT SPECIALIST V PR
0811	LITERACY VOLUNTEER PROGRAM COORDINATOR OC
5003	POLICE SERGEANT (COUNTY) PR
5007	POLICE SERGEANT (TOWNS & VILLAGES) PR
0613	REAL PROPERTY APPRAISER II OC
0614	REAL PROPERTY APPRAISER III OC
0614	REAL PROPERTY APPRAISER III PR
7378	SCHOOL BUS DRIVER COORDINATOR OC
1693	SCHOOL TRANSPORTATION COORDINATOR OC
1691	SCHOOL TRANSPORTATION SUPERVISOR OC
0622	SENIOR APPRAISAL REVIEWER PR
1615	SENIOR CITIZENS BUS SERVICE SUPERVISOR OC
5732	SENIOR DETECTIVE INVESTIGATOR PR
1591	TOWN PLANNING DIRECTOR PR

WRITTEN TEST DATE: JUNE 1, 2019

ANNUAL SALARY

Usual Annual Salary \$41,162-\$48,399**	
Usual Annual Salary \$41,162-\$48,399**	
Usual Annual Salary \$120,000**	
Usual Annual Salary \$120,000**	
Usual Annual Salary \$46,497**	
\$78,431	Grade 33
\$107,696	Grade 26 (Bargaining Unit 12)
\$81,745	Grade 34
\$65,036	Grade 21 (Bargaining Unit 12)
\$75,142	Grade 32
\$38,524**	Grade 16
\$38,524**	Grade 16
\$44,083**	Grade 19
\$50,295	Grade 22
\$50,295	Grade 22
\$60,526	Grade 27
\$60,526	Grade 27
Usual Annual Salary \$75,000**	
\$142,366	Ungraded
Usual Annual Salary \$130,741-\$166,505**	
Usual Annual Salary \$54,024**	
Usual Annual Salary \$61,746**	
Usual Annual Salary \$61,746**	
Usual Annual Salary \$46,928-\$60,000**	
Usual Annual Salary \$70,000-\$110,000**	
Usual Annual Salary \$70,000-\$110,000**	
\$71,853	Grade 31
Usual Annual Salary \$52,476**	
\$122,540	Grade 29 (Bargaining Unit 12)
Usual Annual Salary \$141,518**	

LAST FILING DATE: APRIL 17, 2019

SPECIFICATION# TITLE

0613	REAL PROPERTY APPRAISER II PR
7378	SCHOOL BUS DRIVER COORDINATOR PR
1591	TOWN PLANNING DIRECTOR OC

WRITTEN TEST DATE: JUNE 1, 2019

ANNUAL SALARY

Usual Annual Salary \$41,162-\$48,399**
Usual Annual Salary \$46,928-60,000**
Usual Annual Salary \$141,518**

LAST FILING DATE: APRIL 24, 2019

<u>SPECIFICATION#</u>	<u>TITLE</u>
3723	LABOR SPECIALIST III PR
3724	LABOR SPECIALIST IV PR
3725	LABOR SPECIALIST V PR

WRITTEN TEST DATE: JUNE 1, 2019

<u>ANNUAL SALARY</u>	
\$52,435**	Grade 23
\$56,741**	Grade 25
\$60,526**	Grade 27

LAST FILING DATE: APRIL 3, 2019

<u>SPECIFICATION#</u>	<u>TITLE</u>
5002	POLICE OFFICER OC
5006	POLICE OFFICER (SPANISH SPEAKING) OC

WRITTEN TEST DATE: JUNE 15, 2019

<u>ANNUAL SALARY</u>	
\$42,000**	
(Salary at top step - \$111,506)	
\$42,000**	

LAST FILING DATE: MAY 1, 2019

<u>SPECIFICATION#</u>	<u>TITLE</u>
5107	BUILDING INSPECTOR OC
5105	BUILDING PERMITS EXAMINER OC
5113	BUILDING PLANS EXAMINER OC
5184	DIRECTOR OF CODE ENFORCEMENT OC
5143	PLUMBING INSPECTOR OC
5108	SENIOR BUILDING INSPECTOR OC
5108	SENIOR BUILDING INSPECTOR PR
5162	SENIOR ZONING INSPECTOR OC
5162	SENIOR ZONING INSPECTOR PR
5155	SIGN INSPECTOR OC

WRITTEN TEST DATE: JUNE 22, 2019

<u>ANNUAL SALARY</u>	
Usual Annual Salary \$48,881-\$67,621**	
Usual Annual Salary \$46,308-\$62,610**	
Usual Annual Salary \$42,169-\$80,907**	
Usual Annual Salary \$78,795**	
Usual Annual Salary \$43,733-\$66,681**	
Usual Annual Salary \$53,060-\$77,890**	
Usual Annual Salary \$53,060-\$77,890**	
Usual Annual Salary \$67,766**	
Usual Annual Salary \$67,766**	
Usual Annual Salary \$37,835**	

LAST FILING DATE: MAY 29, 2019

<u>SPECIFICATION#</u>	<u>TITLE</u>
0029	OFFICE ASSISTANT (SPANISH SPEAKING) OC

WRITTEN TEST DATE: JUNE 29, 2019

<u>ANNUAL SALARY</u>	
\$29,410	Grade 9
Usual Annual Salary \$34,500-\$37,830**	

LAST FILING DATE: JUNE 12, 2019

<u>SPECIFICATION#</u>	<u>TITLE</u>
2110	PUBLIC HEALTH SANITARIAN TRAINEE OC
2102	PUBLIC HEALTH SANITARIAN TRAINEE (SPANISH SPEAKING) OC

WRITTEN TEST DATE: JULY 13, 2019

<u>ANNUAL SALARY</u>	
\$38,524	Grade 16
\$38,524	Grade 16

LAST FILING DATE: JULY 17, 2019

<u>SPECIFICATION#</u>	<u>TITLE</u>
0555	PROGRAMMER ANALYST OC
0555	PROGRAMMER ANALYST PR

TRAINING & EXPERIENCE

<u>ANNUAL SALARY</u>	
\$54,419 **	Grade 24
\$54,419**	Grade 24

LAST FILING DATE: JUNE 19, 2019

<u>SPECIFICATION#</u>	<u>TITLE</u>
3003	CASEWORKER TRAINEE (SPANISH SPEAKING) OC

WRITTEN TEST DATE: JULY 20, 2019

<u>ANNUAL SALARY</u>	
\$40,246	Grade 17

LAST FILING DATE: AUGUST 7, 2019

<u>SPECIFICATION#</u>	<u>TITLE</u>
0205	ACCOUNT CLERK OC
0211	ACCOUNT CLERK (SPANISH SPEAKING) OC

WRITTEN TEST DATE: SEPTEMBER 21, 2019

<u>ANNUAL SALARY</u>	
\$31,050	Grade 11
Usual Annual Salary \$34,500-\$36,129**	
\$31,050	Grade 11
Usual Annual Salary \$34,500-\$36,129**	

APPLICATIONS ARE ACCEPTED AND ADDED CONTINUALLY FOR THE FOLLOWING TITLES:

<u>SPECIFICATION #</u>	<u>TITLE</u>
2670	EMERGENCY MEDICAL TECHNICIAN (BASIC) OC
2673	EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC
2674	EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC
2641	MEDICAL SERVICES SPECIALIST OC

<u>ANNUAL SALARY</u>	
Usual Annual Salary \$35,360-\$48,750**	
Usual Annual Salary \$35,360-\$48,750**	
Usual Annual Salary \$35,360-\$48,750**	
Annual Salary \$57,472	Grade 23 Step 2

OC - OPEN-COMPETITIVE
PR - PROMOTIONAL

* PER 2011 CONTRACT
** SALARIES VARY BY JURISDICTION

WRITTEN TEST DATE: JUNE 1, 2019

ASSESSMENT ASSISTANT OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and three (3) years of experience in an occupation involving the valuation of real property.

NOTE: Relevant additional education beyond high school from a college with federally authorized accreditation or registration by NY State will be substituted for experience on a year-for-year basis.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

ASSESSMENT ASSISTANT PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assessment Aide for at least three (3) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

ASSISTANT TOWN PLANNING DIRECTOR OC REQUIRES: Either: (a) Graduation from a college with federally authorized accreditation or registration by New York State with a Bachelor's Degree* in Planning, Architecture, Landscape Architecture, Political Science, Economics, Geography, Environmental Studies, Civil Engineering or a related field, and four (4) years of experience in community or regional planning; or, (b) Graduation from a college with federally authorized accreditation or registration by New York State with a Master's Degree* in one of the above areas, and two (2) years of experience in community or regional planning.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ASSISTANT TOWN PLANNING DIRECTOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Planner for at least two (2) years or as a Principal Planner for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

BUS TRANSPORTATION SPECIALIST OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and two (2) years of experience in the coordination of the operations of a bus transportation system. Must also possess a Motor Vehicles 19A Examiners certificate issued by the NYS Department of Motor Vehicles and a School Bus Driver Instructor certificate issued by NYS Department of Education.

Necessary Special Requirements

At the time of appointment, employees must possess the appropriate license issued by the New York State Department of Motor Vehicles. The type of license required will be determined by the appointing authority with respect to the type of vehicle to be operated. License must be maintained throughout employment in this position.

CHIEF COMMUNITY DEVELOPMENT AND PLANNING SPECIALIST OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Master's Degree* in Urban Design, Urban Planning or Landscape Architecture, or a related field, and five (5) years of experience planning transit-oriented developments in downtowns or neighborhood centers in suburban areas; (b) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Urban Design, Urban Planning, Landscape Architecture or a related field, and seven (7) years of experience planning transit-oriented developments in downtowns or neighborhood centers in suburban areas.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

DETECTIVE INVESTIGATOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a District Attorney Investigator for at least two (2) years in the Suffolk County District Attorney's Office.

Necessary Special Requirements

At the time of appointment, and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

DIRECTOR OF TRANSPORTATION OPERATIONS OC REQUIRES: Graduation from a college with federally authorized accreditation or registration by New York State with a Bachelor's Degree,* and eight (8) years of experience in the administration of a municipal public transportation system, at least four (4) years of which must have been in a supervisory capacity.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

DISTRICT ATTORNEY INVESTIGATOR OC REQUIRES: Minimum of 60 college credits* from a college with federally authorized accreditation or registration by NY State and an aggregate minimum of six (6) years of employment as a police officer by a state, county, city, town or village police department within New York State, at least four (4) years of which must have been on assignment to an investigative command and have included three (3) or more of the following: physical and electronic surveillance; undercover role-playing; wiretap investigations; cultivation and use of informants; testifying at trials, hearings and grand juries; obtaining search and arrest warrants.

Necessary Special Requirement

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the position.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

GENERAL REAL ESTATE APPRAISER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Appraisal Reviewer for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement

At the time of appointment and throughout employment, the employee must be certified by New York State as a General Real Estate Appraiser.

At the time of appointment and throughout employment, the employee must possess a valid license to operate a motor vehicle in New York State.

LABOR SPECIALIST III PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Labor Specialist II for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement

At the time of appointment and during employment in this title, candidates must possess a valid New York State driver's license.

LABOR SPECIALIST IV PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Labor Specialist III for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

LABOR SPECIALIST V PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Labor Specialist IV for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

LAND MANAGEMENT SPECIALIST II OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and three (3) years of experience in the appraisal, purchase, sale, acquisition, title search or management of real property.

NOTES: Additional education* from a college with federally authorized accreditation or registration by NY State may be substituted for experience on a year-for-year basis up to a maximum of two (2) years.

Possession of a New York State Real Estate Broker's License will substitute for one (1) year of the above experience.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

LAND MANAGEMENT SPECIALIST II PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Land Management Specialist I for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

LAND MANAGEMENT SPECIALIST III OC REQUIRES: Either: (a) Graduation from a college with federally authorized accreditation or registration by NY State with a Bachelor's Degree*, and two (2) years of experience in the appraisal, purchase, sale, acquisition, title search or management of real property; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of experience in the appraisal, purchase, sale, acquisition, title search or management of real property; or, (c) An equivalent combination of education and experience as defined by the limits of a and b.

NOTE: Possession of a New York State Real Estate Broker's license will substitute for one (1) year of the above experience.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

LAND MANAGEMENT SPECIALIST IV OC REQUIRES: Either: (a) Graduation from a college with federally authorized accreditation or registration by NY State with a Bachelor's Degree*, and four (4) years of experience in the appraisal, purchase, sale, acquisition, title search or management of real property; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and eight (8) years of experience in the appraisal, purchase, sale, acquisition, title search or management of real property; or, (c) An equivalent combination of education and experience as defined by the limits of a and b.

NOTE: Possession of a New York State Real Estate Broker's license will substitute for one (1) year of the above experience.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

LAND MANAGEMENT SPECIALIST IV PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Land Management Specialist III or Principal Title Searcher for at least one (1) year or as a Land Management Specialist II for at least three (3) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

LAND MANAGEMENT SPECIALIST V OC REQUIRES: Either: (a) Graduation from a college with federally authorized accreditation or registration by NY State with a Bachelor's Degree*, and five (5) years of experience in the legal principles of land transfer or valuation, appraisal review or management of real property; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and nine (9) years of experience in the legal principles of land transfer or valuation, appraisal review or management of real property; or, (c) An equivalent combination of education and experience as defined by the limits of a and b.

NOTE: Possession of a New York State Real Estate Broker's license will substitute for one (1) year of the above experience.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

LAND MANAGEMENT SPECIALIST V PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Land Management Specialist IV or Assistant Real Estate Agent or Assistant Leasing Agent for at least one (1) year or as a Land Management Specialist III for at least three (3) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

LITERACY VOLUNTEER PROGRAM COORDINATOR OC REQUIRES: Either: (a) Graduation from a college with federally authorized accreditation or registration by New York State with a Bachelor's Degree*; or, (b) Graduation from a college with federally authorized accreditation or registration by New York State with an Associate's Degree*, and two (2) years of experience in the administration of a literacy volunteer program; or, (c) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of experience in the administration of a literacy volunteer program; or, (d) An equivalent combination of education and experience as defined by the limits of a, b and c.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

POLICE SERGEANT (COUNTY) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Suffolk County Police Officer or Suffolk County Police Officer (Spanish Speaking) for at least three (3) years immediately preceding the written examination date.

POLICE SERGEANT (TOWNS & VILLAGES) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Police Officer or Police Officer (Spanish Speaking) for at least three (3) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

REAL PROPERTY APPRAISER II OC REQUIRES: Either: (a) Graduation from a college with federally authorized accreditation or registration by NY State with a Bachelor's Degree* and two (2) years of full-time experience in the appraisal, assessment or other valuation of real property; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of full-time experience in the appraisal, assessment or other valuation of real property; or, (c) An equivalent combination of the above education and experience as defined by the limits of a and b.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. For Open Competitive appointments, completion of a basic course of training prescribed by the New York State Board of Equalization and Assessment during the first year of employment.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

REAL PROPERTY APPRAISER II PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Assessment Assistant for at least one (1) year or as an Assessment Assistant or Real Property Appraisal Technician II for at least three (3) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

SCHOOL BUS DRIVER COORDINATOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assistant School Bus Driver Coordinator for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirements

Candidates must satisfy the requirements for School Bus Driver set forth in the Rules and Regulations of the New York State Commissioner of Education. Drivers must be at least twenty-one (21) years of age. The type of license required will be determined by the appointing authority with respect to the type of vehicle to be operated. License must be maintained throughout employment in this position.

TOWN PLANNING DIRECTOR OC REQUIRES: Either: a) Graduation from a college with federally authorized accreditation or registration by NY State with a Bachelor's Degree* in Planning, Architecture, Landscape Architecture, Political Science, Economics, Geography, Environmental Studies, Civil Engineering or a related field, and six (6) years of experience in community or regional planning, one of which must have been in a supervisory capacity; or, b) Graduation from a college with federally authorized accreditation or registration by NY State with a Master's Degree* in one of the above areas and four (4) years of experience in community or regional planning, one of which must have been in a supervisory capacity.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

REAL PROPERTY APPRAISER III OC REQUIRES: Either: (a) Graduation from a college with federally authorized accreditation or registration by NY State with a Bachelor's Degree* and four (4) years of full-time experience in the appraisal, assessment or other valuation of real property; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and eight (8) years of full-time experience in the appraisal, assessment or other valuation of real property; or, (c) An equivalent combination of the above education and experience as defined by the limits of a and b.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. Completion of a basic course of training prescribed by the New York State Board of Equalization and Assessment during the first year of employment.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

REAL PROPERTY APPRAISER III PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Real Property Appraiser II for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement

Completion of a basic course of training prescribed by the New York State Board of Equalization and Assessment during the first year of employment.

At the time of appointment and throughout employment, the employee must possess a valid license to operate a motor vehicle in New York State.

SCHOOL BUS DRIVER COORDINATOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and three (3) years of experience in driving or scheduling buses for a transportation system.

Necessary Special Requirements

Candidates must satisfy the requirements for School Bus Driver set forth in the Rules and Regulations of the New York State Commissioner of Education.

Drivers must be at least twenty-one (21) years of age.

The type of license required will be determined by the appointing authority with respect to the type of vehicle to be operated. License must be maintained throughout employment in this position.

SCHOOL TRANSPORTATION COORDINATOR OC REQUIRES: Either: a) Graduation from a college with federally authorized accreditation or registration by NY State with an Associate's Degree, and two (2) years of management experience in the operation and scheduling of a bus transportation system; or, b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of management experience in the operation and scheduling of a bus transportation system.

NOTE: Additional relevant experience will be substituted for education on a year-for-year basis.

SCHOOL TRANSPORTATION SUPERVISOR OC REQUIRES: Either: a) Graduation from a college with federally authorized accreditation or registration by NY State with an Associate's Degree, and two (2) years of management experience in the operation, scheduling and maintenance of a bus transportation system; or, b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of management experience in the operation, scheduling and maintenance of a bus transportation system.

NOTE: Additional experience will be substituted for education on a year-for-year basis.

SENIOR APPRAISAL REVIEWER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Appraisal Reviewer for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement

At the time of appointment and throughout employment, the employee must be certified by New York State as a General Real Estate Appraiser. At the time of appointment and throughout employment, the employee must possess a valid license to operate a motor vehicle in New York State.

SENIOR CITIZENS BUS SERVICE SUPERVISOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in a program providing transportation services to senior citizens.

NOTE: Additional education from a college with federally authorized accreditation or registration by NY State may be substituted for up to one (1) year of experience.

Necessary Special Requirements

At the time of appointment and during employment in this title, candidates must possess a valid New York State driver's license appropriate to the vehicles used.

SENIOR DETECTIVE INVESTIGATOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Detective Investigator for at least two (2) years in the Suffolk County District Attorney's Office immediately preceding the written examination date.

TOWN PLANNING DIRECTOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assistant Town Planning Director for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

WRITTEN TEST DATE: JUNE 15, 2019

POLICE OFFICER OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma recognized by the New York State Department of Education by the date of appointment.

SPECIAL AGE REQUIREMENT: Candidates must be at least 19 years 6 months old on or before June 15, 2019. Pursuant to Section 54 of the Civil Service Law, applicants who are within six months of the minimum age will be permitted into the competition. Therefore, candidates who will be 19 years of age by the exam date will be eligible. Eligibility for appointment as a Police Officer and/or Police Officer (Spanish Speaking) begins when the candidate reaches age 20. Candidates who reach their 35th birthday on or before June 15, 2019 are not eligible except as follows: Candidates may have a period of active military duty, up to six years as defined in Section 243 (10-a) of the Military Law, deducted from their age for purposes of determining whether they meet the age requirement.

LICENSE REQUIREMENT: Candidates will be required to possess a New York State motor vehicle operator license at the time of appointment.

RESIDENCE REQUIREMENT: There are no residence requirements to compete in this examination. In accordance with the provisions of Section 23 of the New York State Civil Service Law, for town and village positions, the Civil Service Department may give preference in certification to legal residents of a jurisdiction if so requested by the appointing authority. To be deemed a legal resident of a particular jurisdiction for the purpose of being granted preference as such, a candidate must have been a legal resident of such jurisdiction at the time of certification and for at least 90 calendar days prior thereto. Candidates may be required to indicate at the time of consideration for appointment whether or not they will become a resident of the locality in accordance with local law or ordinance.

CITIZENSHIP REQUIREMENT: Candidates must be United States citizens at the time of appointment.

POLICE OFFICER TRAINING COURSE REQUIREMENT: After appointment, candidates will be required to successfully complete a Police Officer Training course recognized by the New York State Municipal Training Council.

APPLICATION FORM: Candidates may file via the Internet at the Civil Service Department website, www.suffolkcountyny.gov/civilservice, where the required \$125 application processing fee may be paid by either VISA or Mastercard. Internet filers will receive an email receipt at the time of filing. Candidates filing by paper application must first obtain form CS-205LE by sending a stamped, self addressed envelope measuring at least 9 1/2" by 4" to: Suffolk County Department of Civil Service, P.O. Box 6100, Hauppauge, NY 11788-0099. Completed applications must be addressed to, and received by the Suffolk County Department of Civil Service, P.O. Box 6100, Hauppauge, NY 11788-0099 by the last filing date. Hard copy applications should be delivered via certified mail, return receipt. Applications that are not accompanied by a check or money order, and which are ineligible for a fee waiver, will not be processed for the examination.

POLICE OFFICER (SPANISH SPEAKING) OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma recognized by the New York State Department of Education by the date of appointment.

SPECIAL AGE REQUIREMENT: Candidates must be at least 19 years 6 months old on or before June 15, 2019. Pursuant to Section 54 of the Civil Service Law, applicants who are within six months of the minimum age will be permitted into the competition. Therefore, candidates who will be 19 years of age by the exam date will be eligible. Eligibility for appointment as a Police Officer and/or Police Officer (Spanish Speaking) begins when the candidate reaches age 20. Candidates who reach their 35th birthday on or before June 15, 2019 are not

eligible except as follows: Candidates may have a period of active military duty, up to six years as defined in Section 243 (10-a) of the Military Law, deducted from their age for purposes of determining whether they meet the age requirement.

LICENSE REQUIREMENT: Candidates will be required to possess a New York State motor vehicle operator license at the time of appointment.

RESIDENCE REQUIREMENT: There are no residence requirements to compete in this examination. In accordance with the provisions of Section 23 of the New York State Civil Service Law, for town and village positions, the Civil Service Department may give preference in certification to legal residents of a jurisdiction if so requested by the appointing authority. To be deemed a legal resident of a particular jurisdiction for the purpose of being granted preference as such, a candidate must have been a legal resident of such jurisdiction at the time of certification and for at least 90 calendar days prior thereto. Candidates may be required to indicate at the time of consideration for appointment whether or not they will become a resident of the locality in accordance with local law or ordinance.

CITIZENSHIP REQUIREMENT: Candidates must be United States citizens at the time of appointment.

POLICE OFFICER TRAINING COURSE REQUIREMENT: After appointment, candidates will be required to successfully complete a Police Officer Training course recognized by the New York State Municipal Training Council.

APPLICATION FORM: Candidates may file via the Internet at the Civil Service Department website, www.suffolkcountyny.gov/civilservice, where the required \$125 application processing fee may be paid by either VISA or Mastercard. Internet filers will receive an email receipt at the time of filing. Candidates filing by paper application must first obtain form CS-205LE by sending a stamped, self addressed envelope measuring at least 9 1/2" by 4" to: Suffolk County Department of Civil Service, P.O. Box 6100, Hauppauge, NY 11788-0099. Completed applications must be addressed to, and received by the Suffolk County Department of Civil Service, P.O. Box 6100, Hauppauge, NY 11788-0099 by the last filing date. Hard copy applications should be delivered via certified mail, return receipt. Applications that are not accompanied by a check or money order, and which are ineligible for a fee waiver, will not be processed for the examination.

WRITTEN TEST DATE: JUNE 22, 2019

BUILDING INSPECTOR OC REQUIRES: Graduation from a standard senior high school, vocational school or possession of a high school equivalency diploma, and two (2) years of experience in building construction or inspectional or investigative work enforcing codes and ordinances relating to the safety of building structures and occupancy.

NOTE: Experience will be substituted for education on a year-for-year basis. Relevant education beyond high school from a college with federally authorized accreditation or registration by NY State* in Architecture, Civil Engineering, Construction Technology or a related field will be substituted for experience on a year-for-year basis.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. All employees must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and, upon completion, the required in-service training programs must be attended as scheduled.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

BUILDING PERMITS EXAMINER OC REQUIRES: Either: a) Graduation from a college with federally authorized accreditation or registration by NY State with an Associate's Degree* in Construction Technology, Engineering Technology or a related field; or, b) Graduation from a college with federally authorized accreditation or registration by NY State with a Bachelor's Degree*; or, c) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of experience in the review and/or processing of building permit applications for an issuing agency, or coordination of the application process for a general building construction contractor; or, d) An equivalent combination of education and experience as defined by the limits of a, b and c.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

BUILDING PLANS EXAMINER OC REQUIRES: Either: a) Graduation from a college with federally authorized accreditation or registration by NY State with an Associate's Degree* in Architectural Drafting, Construction Technology, Engineering Technology or a related field; or, b) Graduation from a standard senior high school or vocational school in a job-related field or possession of a high school equivalency diploma, and two (2) years of experience in architectural drafting or building construction involving the use and reading of plans and blueprints; or, c) An equivalent combination of education and experience as defined by the limits of a and b.

Necessary Special Requirements

Depending upon the nature of the assignment, at the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

All employees must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and upon completion, the required in-service training programs must be attended as scheduled.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

DIRECTOR OF CODE ENFORCEMENT OC REQUIRES: a) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of inspection or investigative experience, at least one (1) year of which must have been in a supervisory capacity; or, b) Graduation from a college with federally authorized accreditation or registration by NY State with an Associate's Degree* in Criminal Justice and two (2) years of inspection or investigative experience, at least one (1) year of which must have been in a supervisory capacity; or, c) An equivalent combination of training and experience as defined by the limits of a and b.

Necessary Special Requirement

All employees must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and upon completion, the required in-service training programs must be attended as scheduled.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

PLUMBING INSPECTOR OC REQUIRES: Graduation from a standard senior high school, vocational school or possession of a high school equivalency diploma, and four (4) years of experience as a plumber.

NOTE: Experience will be substituted for education on a year-for-year basis.

Necessary Special Requirements

Candidates must possess a valid New York State driver's license at the time of appointment and throughout the period of employment.

All employees must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and, upon completion, the required in-service training programs must be attended as scheduled.

SENIOR BUILDING INSPECTOR OC REQUIRES: Graduation from a standard senior high school, vocational school or possession of a high school equivalency diploma, and four (4) years of experience in building construction or inspectional or investigative work enforcing codes and ordinances relating to the safety of building structures and occupancy, two (2) years of which must have been in a supervisory capacity.

NOTE: Experience will be substituted for education on a year-for-year basis. Relevant education beyond high school from a college with federally authorized accreditation or registration by NY State* in Architecture, Civil Engineering, Construction Technology or a related field will be substituted for experience on a year-for-year basis.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. All employees must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and, upon completion, the required in-service training programs must be attended as scheduled.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR BUILDING INSPECTOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Building Inspector for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. All employees must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and upon completion, the required in-service training programs must be attended as scheduled.

SENIOR ZONING INSPECTOR OC REQUIRES: Graduation from a standard senior high school, vocational school or possession of a high school equivalency diploma, and four (4) years of experience in inspectional or investigative work enforcing codes and ordinances relating to the safety of building structures and occupancy, or in zoning, real estate, planning, surveying or a related field, two (2) years of which must have been in a supervisory capacity.

NOTE: Experience will be substituted for education on a year-for-year basis. Relevant education beyond high school from a college with federally authorized accreditation or registration by NY State* in Architecture, Civil Engineering, Construction Technology or a related field will be substituted for experience on a year-for-year basis.

Necessary Special Requirement

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR ZONING INSPECTOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Zoning Inspector or Zoning Inspector (Spanish Speaking) for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

SIGN INSPECTOR OC REQUIRES: Graduation from a standard senior high school, vocational school or possession of a high school equivalency diploma, and one (1) year of experience in sign or building construction work.

NOTE: Experience will be substituted for education on a year-for-year basis.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

All employees must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and, upon completion, the required in-service training programs must be attended as scheduled.

WRITTEN TEST DATE: JUNE 29, 2019

OFFICE ASSISTANT (SPANISH SPEAKING) OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

Necessary Special Requirement

To be employed by the Suffolk County Police Department candidates may be required to attain New York State Police Information Network (NYSPIN) certification within one (1) month of appointment; employees must maintain this certification while employed in this title.

WRITTEN TEST DATE: JULY 13, 2019

PUBLIC HEALTH SANITARIAN TRAINEE OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* including, or supplemented by, a minimum of thirty (30) credit hours in the natural sciences, of which not more than twelve (12) credit hours are in the applied sciences.

Necessary Special Requirement

At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

PUBLIC HEALTH SANITARIAN TRAINEE (SPANISH SPEAKING) OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* including, or supplemented by, a minimum of thirty (30) credit hours in the natural sciences, of which not more than twelve (12) credit hours are in the applied sciences.

Necessary Special Requirement

At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

TRAINING & EXPERIENCE-LAST FILING DATE: JULY 17, 2019

PROGRAMMER ANALYST OC REQUIRES: Either: a) Graduation with a Bachelor's Degree* in Computer Science, Information Technology, Computer Information Systems or Management Information Systems from a college with federally authorized accreditation or registration by NY State, and one (1) year of experience in systems analysis and computer programming, which includes web application development*; or b) Graduation with an Associate's Degree* in Computer Science, Information Technology, Computer Information Systems or Management Information Systems from a college with federally authorized accreditation or registration by NY State, and three (3) years of experience in systems analysis and computer programming, which includes web application development*; or, c) Graduation from a standard senior high school or possession of a high school equivalency diploma, and five (5) years of experience in systems analysis and computer programming, which includes web application development*; or, d) An equivalent combination of education and experience as defined by the limits of a, b and c.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name and the date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

** Web application development is the creation of application programs that reside on remote servers and are delivered to the user's device over the Internet, and is distinguished from Windows-based application development.

NOTES: Coursework in computer programming or computer technology from a non-degree-granting computer training institution may be accepted based upon credit hour equivalence.

All computer programming experience must have been gained within the last five (5) years.

PROGRAMMER ANALYST PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Computer Programmer or Website Manager in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the last filing date.

WRITTEN TEST DATE: JULY 20, 2019

CASEWORKER TRAINEE (SPANISH SPEAKING) OC REQUIRES: Graduation from a college with federally authorized accreditation or registration by NY State with a Bachelor's Degree*.

Necessary Special Requirement

At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

WRITTEN TEST DATE: SEPTEMBER 21, 2019

ACCOUNT CLERK OC REQUIRES: Either: a) Graduation from a standard senior high school or possession of a high school equivalency diploma and two (2) years of experience in computing and registering data in financial records, accounts or journals; or, b) Two (2) years of clerical experience and six (6) credits in accounting from a college with federally authorized accreditation or registration by NY State.*

Note: Education beyond high school from a college with federally authorized accreditation or registration by NY State*, including at least three (3) credits in accounting per year, may be substituted for experience on a year-for-year basis.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ACCOUNT CLERK (SPANISH SPEAKING) OC REQUIRES: Either: a) Graduation from a standard senior high school or possession of a high school equivalency diploma and two (2) years of experience in computing and registering data in financial records, accounts or journals; or, b) Two (2) years of clerical experience, and six (6) credits in accounting from a college with federally authorized accreditation or registration by NY State.*

Note: Education beyond high school from a college with federally authorized accreditation or registration by NY State*, including at least three (3) credits in accounting per year, may be substituted for experience on a year-for-year basis.

*Please attach to the application a copy of your college transcript(s), which must have your name, college name and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

CONTINUOUS RECRUITMENT

EMERGENCY MEDICAL TECHNICIAN (BASIC) OC REQUIRES: Possession of one of the following certificates* issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care; or Emergency Medical Technician-Paramedic.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care must have completed the Suffolk Regional Emergency medical Advisory committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

MEDICAL SERVICES SPECIALIST OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by New York State with a Bachelor's or Master's Degree* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State. *Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach a copy of your currently valid New York State Registered Nurse's license.

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